

Library Advisory Committee Meeting Minutes December 9, 2013

Present: Dr. Scott Breloff, Dr. Lori Bruch, Dr. Tracey Collins, Dr. Carol A. Cote', Dr. Marian L. Farrell, Chair, Mrs. Sharon A. Finnerty, Prof. David Freidrichs, Dr. Darla Germeroth, Dr. Mary Goldschmidt, Mr. Eugeniu Grigorescu, Dr. Michael Knies, Dean Charles Kratz, Dr. Erica Lasek-Nesselquist, Dr. Andrew LaZella, Assistant Dean Jean Lenville, Dr. Bob McCloskey, Prof. Sheli McHugh, Prof. Betsy Moylan, Prof. Bonnie W. Oldham, Dr. Bill Parente, Dr. Christos Pargian, Dr. Adam Pratt, Associate Dean Bonnie Strohl, Prof. Narda Tafuri, Dr. Ben Willis, Prof. Donna Witek, Prof. Kristen Yarmey, and Dr. John M. Zych. Unable to attend: Ms. Taryn Anthony, Prof. George Aulisio, Dr. Michael W. Fennie, Dr. Teresa Grettano, Dr. Barry X. Kuhle, Dr. David Salerno, Dr. Yamile Silvia, and Dr. Maria Squire.

The meeting came to order at 12:05 p.m. Ms. St said there was a correction to the minutes: In the sentence: Dean Kratz said that any that effects accreditation would be maintained, effects should be affects. On a motion by Breloff, seconded by Prof. Moylan, the minutes were approved with this correction.

Dean Kratz introduced Dr. Goldschmidt and showed her Faculty Development, CTLE page.

At the last Library Advisory Committee Meeting, Dean Kratz said that the Library was planning for a \$50,000 cut to its budget. The cut will be realized by examining usage statistics for a databases and cutting those with low use. Provost informed the Deans that it will be necessary to cut 3% from their budgets. An additional \$35,000 needs to be cut which requires taking back funds from those allocated to departments. Library faculty are looking at various options on how to accomplish this equitably. Library will contact departments who will need to make decisions based on reduced funding early in the process. Dean Kratz asked for volunteers for a Library Allocation Subcommittee, hopefully including one from each college. The following Committee Members volunteered: Narda Tafuri, Betsey Moylan, Adam Pratt, Erica Lasek-Nesselquist, Scott Breloff, Tracy Collins, Marian Farrell and Bonnie Strohl. Since 1991, there had only been one attempt at revising the allocation formula by weighting for graduate students. Revision of the formula should take new programs and graduate programs into account. Librarians will research other models for allocation for funds. The committee will meet during the Spring 2014 semester and make recommendations to the Library Advisory Committee.

The Committee endorsed lending media to student

Learning Commons Committee, the Library Faculty and today with the Library Advisory Committee. The WML + 10 group undertook a SW analysis (strengths, weaknesses, opportunities and threats). Plans based on this analysis are ambitious but feasible. Common themes focused around: facilities; collection, resources and services; integration into the curriculum; staffing; partnerships; assessment; and funding. Key points reflect the Library's core mission implemented differently. (attach slides)

Dean Kratz reviewed the attached document from the Library Advisory WML + 10 group. (attach document)

Dr. Farrell thanked the participants from both groups. She asked that if anyone thinks of something missing from the reports, she/he send Dean Kratz or herself an email. Dean Kratz will review a combined document with Interim Provost Dr. Harrington and take the result to a Faculty Forum to get the broadest possible input. A final document ready for the new provost. As work proceeds on facilities, discussion of the two presentations. Discussion included Old Loyola as a space for relocation of some collections or other library services. The Archives/Special Collection as a self-contained unit was discussed. Considerations include load-bearing capacity of the building and security collection. Another topic was relocating some of the book collection to satellite collections which raised the questions of staffing and maintenance for access to these materials. If some of the collection were removed to remote storage, what would be the turnaround time for retrieving items? Would PALCI E-Z Borrow be just as effective? While more students are using their own devices, labs elsewhere on campus are likely to decrease with the result that it is unlikely that computer labs in the Library will decrease. Could the information literacy labs be relocated to create space to bring the CTLE to the third floor? Others felt the CTLE should be on the 12th floor. Opening the 1st and 2nd floor for 24 hour access would not be difficult and library faculty present felt that this was a worthwhile tradeoff for the Reference collection of costly books not be secured.

Current statistics on Library holdings and circulation indicate that electronic books circulate more heavily than the print collection. This data is generated by

Prof. Yarmey asked that if anyone had anything to add, he/she send it to her to be folded into the document.

The February meeting agenda will include information on the budget and the next steps in the WML + 10 planning process.

There being no further business, with wishes for a happy holiday, the meeting adjourned at 1:00 p.m.

Respectfully submitted,
Bonnie Strohl